



Dear Fulbrighter,

Welcome to the Fulbright Visiting Scholar Program! The Institute of International Education (IIE) is the contractual administrative agency for this program. As a grantee you will be coming to the United States on a J-1 Visa under the Exchange Visitor Program number sponsored by the U.S. Department of State, Bureau of Educational and Cultural Affairs.

The Institute of International Education (IIE), on behalf of your program sponsor, is responsible for sharing information about you with the United States Department of Homeland Security (DHS) through the Student and Exchange Visitor Information System (SEVIS). SEVIS maintains accurate and current information on all international students, scholars, and their dependents in the United States. As a J-1 Visa holder, you are responsible for complying with all federal regulations regarding SEVIS. In order to comply with the regulations before arrival to the United States, please follow the below instructions:

1. After reviewing the enclosed DS-2019 form for accuracy, sign the Exchange Visitor Certification at the bottom of page one. The information on the form must match the information in your passport. If you have J-2 dependents traveling with you, a DS-2019 form is included for each dependent and the Exchange Visitor Certification must be signed by you as the J-1 Visa holder.
2. If you are unable to arrive on or before the start date indicated on your DS-2019 form, you must inform your IIE and home country program contacts of the delay in your arrival and arrange for a new DS-2019 form. If you are informed directly of a date or program change by your host institution, you must inform your Fulbright Foreign Student contact at the Commission/U.S. Embassy and IIE.
3. If you are unable to begin and must resign from the Fulbright Visiting Scholar Program, you must immediately inform your IIE and home country program contacts and must return all unused DS-2019 form(s) to IIE.
4. Keep your DS-2019 form and your passport with you when you travel. Do not pack these important documents in your luggage. You will need to present them to the United States Customs and Border Protection official when you enter the United States.

Note: Failure to provide the above information to IIE in the time requested will be considered a failure to comply with federal regulations and may result in the termination of your visa sponsorship and legal status in the United States.

You must provide your U.S. address information to IIE within 10 days of your arrival. Even if you have not yet found permanent housing, IIE is responsible for validating your ongoing program participation in order for you to be in compliance with immigration regulations. Failure to contact IIE upon your arrival in the U.S. could result in the termination of your immigration status.

To report your arrival, you will be provided instructions from IIE approximately two weeks prior to your arrival in the U.S.

Should you have any issues at the U.S. border upon arrival, you can contact IIE's Visa Sponsorship team at +1-929-310-3046. For non-visa emergencies after normal business hours, you can contact +1-212-984-5332.

Hilary Hartley
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Alternate Responsible Officer
Exchange Visitor Program SEVIS # G-1-00005